

**MANSFIELD DOWNTOWN PARTNERSHIP  
BOARD OF DIRECTORS MEETING**

**Thursday, December 1, 2016**

**Mansfield Town Hall  
Town Council Chambers**

**3:30 PM**

**NOTE TIME**

**AGENDA**

1. Call to Order
2. Opportunity for Public to Comment
3. Approval of Minutes of November 3, 2016 (attachment)
4. Executive Director Report
5. Recommendation of Governance Task Force to Appoint Tom Callahan as Director Emeritus (attachment)
6. Approval of 2017 Board Meeting Dates (attachment)
7. Monthly Review of Strategic Plan Dash Board (Updated Dash Board attached)
8. Review and Approval of DRAFT Bylaws Amendments (sent via mail on November 15)
9. Review and Approval of DRAFT Articles of Incorporation Amendments (sent via mail on November 15)
10. Review and Approval of DRAFT Request for Qualifications for Professional Services to Develop a Positioning and Marketing Plan for the Mansfield Downtown Partnership (attachment)
11. Report from Committees and Task Forces:
  - Advertising and Promotion including events i.e., Celebrate Mansfield Festival
  - Business Development and Retention
  - Finance and Administration – *September 30, 2016 financials attached*
  - Governance Task Force

- Growth Task Force
- Membership Development
- Nominating
- Planning and Design
- Positioning Task Force
- Executive

**~over~**

12. Communications including letters from S. Bacon and B. Kumiega (attachments via e-mail)
13. Adjourn